



Leadership in Action Procedure & Orientation

Greet & Welcome Judges

- The judges are either 4-H alumni, 4-H staff or may be a volunteer. Some have judged in other contests. Be sure to thank the judges of their time.
- The judges' were provided copies of the Leadership in Action applications in the judge's letter. They also received copies of the guidebook page, the handbook, the score sheet, and the judging guide.
- You have all of these items along with the original applications and multiple copies of the score sheet. Please make these originals available for the judges to refer to since the supporting material is much better in its original format. Review with the judges that these will be returned. Notes may be made on COPIES ONLY.

Review Scorecard

- Each judge will complete his/her individual scorecard. There will be two scorecards per competitor. Judges do not need to agree nor should judges compare scores.
- Judges circle in each category the appropriate 1-10 score. Each scorecard should have four circles when it is complete.
- Judges may make comments, suggestions and notes on the score sheet. While the score sheet is signed, the notes are not shared by judges' name but as generic suggestions.
- Review the Judging Handout discussing each section of the scorecard. Sample questions are just samples. Judges may use any questions they prefer.
- Review strong vs. weak project ideas on the Judging Handout
- Remind judges that as long as a judge is consistent it is fine. Some judges may judge harder others may not. If a judge is consistent in how he/she judges, the results will be accurate.
- Judges will not total the scores.

Ask for questions from the judges

Reminders

- Allow 10-15 minutes for questions. 15 minutes is scheduled.
- Copies will be returned to me; however, judges may make notes or write all over their copies. These copies are not shared with the 4-H'ers.

Give judges a few minutes to review the applications prior to judging

Following the Contest

- As soon as possible, scan and email me the score sheets. This will enable me to post scores quickly. First thing the next morning is fine.
- Repackage the judges' copies of the application, individual score sheets and all other materials and bring these to your 4-H Program Preview meetings next week to deliver to me.

If you have a problem or questions, please call Keri Hobbs at 706-542-4H4H.

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