

## Cabin Cleaning Checklist

**Cabins must be cleaned and cleared before your 8:30 AM class on the final morning of your trip. Please have students assist with the following departure day tasks. All luggage and personal belongings should be removed to the outside porch, homebuilding and/or loaded in departure vehicles before your 8:30 AM class.**

- ✿ Remove all bedsheets and pillowcases from bed
  - Place all linens from each individual room in a pile within the same room separate from the blankets. (A)
- ✿ Leave unused blankets in rooms
  - Place all used blankets from each individual room in a pile within the same room separate from the linens. (B)
- ✿ Remove any trash from the cabin and place it in trash receptacles outside of cabins
  - Replace trash bags in bins. Trash bags can be found in the adult leader room. (C)
- ✿ Reset Furniture to its original location
- ✿ Reset thermostats to 72°
- ✿ Check for personal belongings (drawers, under beds, porches, etc.)
  - All luggage and personal belongings should be moved to the to the porch/sidewalk/homebuilding and/or loaded into departure vehicles before your 8:30 AM class.
- ✿ Turn out all lights



***Thank you for completing this checklist! We hope you enjoyed your stay at Rock Eagle!***

