

GEORGIA

4-H

HORSE CLUB MANUAL



UNIVERSITY OF GEORGIA
EXTENSION

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GEORGIA 4-H HORSE PROGRAM

The Georgia 4-H Horse Program

The 4-H Horse Program is one of the most exciting and enjoyable facets of Georgia 4-H, a youth development program offered by the University of Georgia College of Agricultural and Environmental Sciences. The Cooperative Extension Service has a faculty housed in all of Georgia's 159 counties and information can be obtained in your county offices pertaining to the 4-H Horse Program as well as other exciting educational opportunities.

The statewide 4-H Horse Program is coordinated by Mrs. Heather Shultz, Dr. Julia McCann, Dr. Kari Turner, and Dr. Kylee Duberstein. The Georgia 4-H Program is a cooperative effort of the 4-H and Youth Department and the Animal and Dairy Science Department. Competitive events include the State 4-H Horse Show, Horse Show Educational Contest, Horse Judging Competition, Hippology Competition, Horse Quiz Bowl, and Project Achievement. Educational learning opportunities are offered at 4-H Horse Show, Volunteer Leader Training and a variety of other workshops and clinics.

Each county Cooperative Extension Service office in Georgia can supply you with information about these programs; however, not every county in Georgia has an organized 4-H Horse Club. Many counties do offer a 4-H Horse club for their 4-H'ers interested in equine related programs and information. The schedule and activities in the county 4-H horse clubs are not governed by the State 4-H Office and will differ from county to county.

The Georgia Cooperative Extension Service offers you delivery of these programs in the county in which you live. Therefore, you will need to contact your local County Extension Agent for specific information.

Personnel in Georgia 4-H Horse Program

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Heather Shultz

Mrs. Shultz is a faculty member with Georgia 4-H which is a part of the Cooperative Extension Service housed in the College of Agricultural and Environmental Sciences. She coordinates the 4-H animal programs and works with the horse program as well as other species of livestock and poultry. Ms. Shultz is responsible for administering state 4-H Horse Programs and answering questions relative to programs, rules and competitive events. She is housed on the University of Georgia, Athens Campus. You may contact her at hkalino@uga.edu.

Dr. Julia McCann

Dr. McCann is a faculty member with the Animal and Dairy Science Department under the College of Agricultural and Environmental Sciences. Her primary focus is to lead the Georgia 4-H Equine program. Dr. McCann's programmatic goals are to facilitate youth development through 4-H equine activities which include the State Horse Quiz Bowl, Hippology, Presentation Competitions, and the Georgia 4-H State Horse Show held in Perry, GA. She also assists with educational programs to promote safety and horsemanship development that target both youth and adult audiences. In addition to serving Georgia 4-H, Dr. McCann also teaches the equine evaluation class for the Animal Science curriculum. She can answer subject matter questions and questions relative to programs and competitive events. Dr. McCann may be contacted at jsmccann@uga.edu.

Dr. Kari Turner

Dr. Turner is a professor in the Animal and Dairy Science Department of the College of Agricultural and Environmental Sciences at the University of Georgia. Dr. Turner's extension focuses are in the area of equine exercise physiology as well as youth development through equine 4-H activities such as Quiz Bowl, State Judging Contest, Hippology and Horse Show. Not only does she work with the 4-H Horse Programs, she also has a teaching and research appointment. Dr. Turner can answer subject matter questions and may be contacted at kturner@uga.edu.

Dr. Kylee Jo Duberstein

Dr. Duberstein is also a professor in the Animal and Dairy Science Department of the College of Agricultural and Environmental Sciences at the University of Georgia. In addition to her teaching and research, she has an extension appointment. She will be helping with the existing youth programs to implement youth quiz bowls, state and regional horse shows, and the Annual 4-H Horse Show. She also collaborates with other equine faculty to assist with short courses, teaching nutrition and horsemanship topics. Dr. Duberstein can answer subject matter questions and may be contacted at kyleejo@uga.edu.



GEORGIA 4-H OVERVIEW

Georgia 4-H Mission

The mission of Georgia 4-H is to assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing members of society. This mission is accomplished through “hands-on” learning experiences, focused on agricultural and environmental issues, agriculture awareness, leadership, communication skills, foods and nutrition, health, energy conservation, and citizenship.

4-H Pledge

I pledge:

My **head** to clearer thinking,

My **heart** to greater loyalty,

My **hands** to larger service,

And my **health** to better living, for my club, my community, my country, and my world.

4-H Moto

To make the best better

4-H Emblem

A green four leaf clover with a white H on each leaf.



Memberships

Cloverleaf 4-H'ers are 4th, 5th & 6th graders

Junior 4-H'ers are 7th & 8th graders

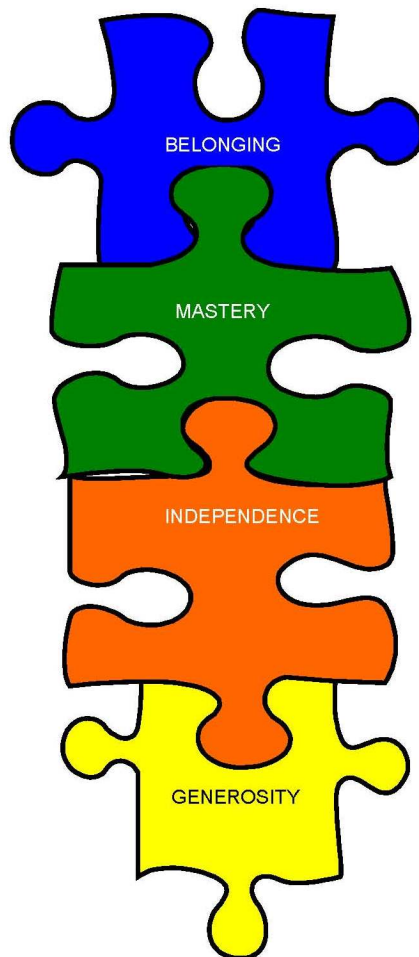
Senior 4-H'ers are 9th – 12th graders

Essential Elements

4-H is designed to support the positive and successful development of all youth. 4-H volunteer leaders are essential partners in creating a positive environment by focusing on the strengths of youth and by providing positive ways for youth to meet their basic needs.

- Caring Relationships (Belonging)

All youth need a caring, supportive relationship in their lives. Volunteer leaders and club members provide this fellowship by showing interest in, actively listening to, and fostering the gifts of 4-H youth. 4-H clubs provide an opportunity for long-term youth development that is seldom found in other educational delivery modes. The multiple interactions of parents and adults working with 4-H'ers is unique to most other youth education.



- Constructive Learning (Mastery)

Youth rely on the joy they receive from interests, hobbies, and group participation to balance disappointments in other parts of their lives. 4-H offers opportunities to take on new challenges and learn new skills. 4-H youth develop mastery through the Experiential Learning Process by experiencing, sharing what happened, processing what was important, generalizing the experience to the real world and applying what was learned to other situations.

The presence of self-confidence and positive self-esteem are today considered to be two of the most important indicators of personal wellness and success. Through the support and encouragement of caring parents and leaders, youth seem to grow in their feelings of self-worth. A sense of accomplishment is achieved from finishing a project and participating in a positive evaluation experience.

- Leadership Opportunities (Independence)

Creating opportunities for youth to develop skills and confidence for leadership and self-discipline is a cornerstone of 4-H. 4-H helps young people recognize the connection between independence and responsibility. Independence does mean greater power and influence, but it is linked with responsibility for decisions made and actions taken.

Today's society is busy, with worthwhile opportunities for youth in greater abundance than ever before. Being involved in a successful 4-H club means that members learn how to set priorities in developing their club program and wisely manage the time they have available for their club.

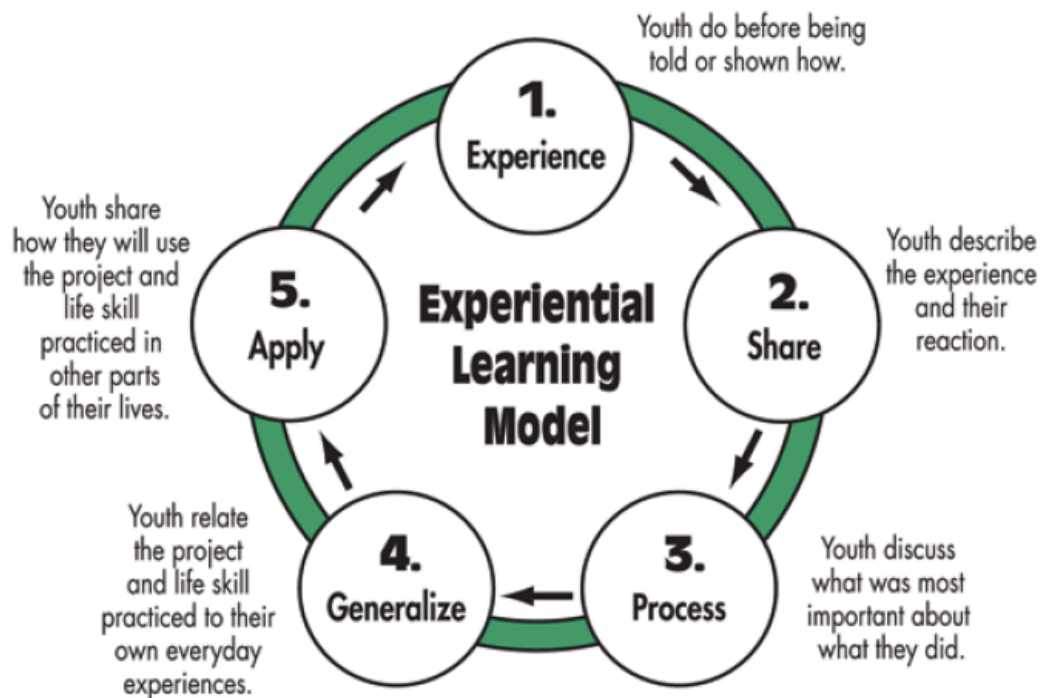
- Service to Communities (Generosity)

The 4-H Pledge focuses on the importance of larger service and recognizing a responsibility for the welfare of others. 4-H helps youth focus on developing concern for others and taking action to demonstrate that concern. Service forges bonds between youth and the community as doing something valued by others raises feelings of self-worth and competence.

Experiential Learning Model

Adapted from Teen Leader Training Program Written by Lori Purcell Bledsoe and Jenny Jordan

Horse Clubs use the experiential learning model principals of hands-on activities where students do an activity, reflect on the meaning and apply what they have learned. This model helps ensure that students learn actively. Experiential learning takes place when a person is involved in an activity, studies that information, describes what is useful to remember, and then applies that information to perform in another learning environment. This helps students to answer questions on their own such as “why should I learn this?” and now that I know this, how can I apply this information to other settings?” Experiential learning is a “learn by doing” process. Much of the knowledge gained from this training will be applied when the 4-H’ers have their first experience in the different settings as a teen leader.



Pfeiffer, J.W., & Jones, J.E., "Reference Guide to Handbooks and Annuals"
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Chartering 4-H Clubs (For more information, [click here](#))

- Why Charter?
 - o Recognize the organization of a 4-H club and the agreement of the club to meet the requirements and standards outlined by Extension
 - o Authorize use of the 4-H Name and Emblem to clubs. The 4-H Name and Emblem is protected under federal statute (Title 18, U.S.C. 707) and can be used only as authorized by the Secretary of Agriculture or designated representatives
 - o Proof of club identification and affiliation with 4-H
 - o Maintain the privileges of the 4-H program
 - o Establish procedures and consistency in operation
- Who is Chartered?
 - o 4-H Clubs and Support Organizations that are not under the direct coordination of Extension staff members should be chartered. Direct coordination indicates that the club plan of action (what goes on in the club) and club guidelines are planned and coordinated by Extension staff. The educational program may be led by a volunteer, but the plan is put together by Extension staff. For example, most school clubs that meet only during the school day will not need to be chartered.
 - o Entities using the 4-H Name and Emblem outside of the club structure for purposes such as marketing, clothing, awards and other business entities should receive letters of authorization for use rather than charters.
 - o 4-H Support Organizations such as Foundations and Volunteer Leader organizations should be chartered. However, the charter guidelines will differ slightly for specific functions.
- When to Charter (Time of Year)?
 - o Clubs should be chartered upon formation of the club.
 - o Current 4-H clubs should begin the chartering process so that charters are in place at the beginning of the 4-H year (August). Clubs that begin after August (such as SAFE clubs that begin in January) can be chartered when the club begins meeting again.
 - o 4-H Clubs must renew their charter yearly.
- Requirements for 4-H Clubs for Chartering
 - o Club Leader meets UGA Extension screening requirements
 - o 4-H Enrollment Cards, Code of Conduct forms and participation is recorded for club members
 - o Evidence of the Essential Elements of 4-H, youth in leadership roles and variety of learning experiences are in the 4-H Club Action Plan
 - o A budget is prepared and approved and an annual report of funds use coordinated through the County Extension office
- How does a club become a Charter Club?
 - o County Extension staff will complete the online Charter 4-H Club checklist/application with the Club Leader.
 - o All documents necessary for charter (per the checklist) must be completed in order to charter the club. These should be on file in the county office.
 - o Yearly renewals are submitted to maintain the charter.
 - o Charter guidelines and information are available in the [4-H Awards & Activities Guidebook](#)



Horse Club Objectives

1. Develop a desire to learn new knowledge through real life experiences.
2. Develop skills and attitude in leadership, initiative, self-reliance, sportsmanship, and other desirable traits of character.
3. Recognize the value of research and learn the decision making process.
4. Appreciate horseback riding as a healthy and wholesome form of recreation.
5. Develop skills in horsemanship, patience and understanding in handling equine
6. Gain knowledge of safety precautions for humans and equine.
7. Develop effective interpersonal relationships with adults and other youth.
8. Prepare for citizenship responsibilities by working together in groups and supporting community horse activities.

Tips for Organizing a County 4-H Horse Club

1. Assess the interest in your county

- Be sure to include youth who own horses and those who do not. When trying to gauge interest, many counties will advertise an organizational Horse Club meeting at their school club meetings, in the newspaper, social media and to their livestock or horse mailing/emailing lists. Counties may also advertise at neighboring saddle clubs.
- When you are setting up an organizational meeting, a good idea is to involve the parents. You may want to have a meeting with the adults first to decide on an organizational structure and then have a kickoff party or cook out as your first meeting to attract kids to the club.

2. Identify a volunteer or team of volunteers willing to take on a leadership role with your Horse Club

- Create clear expectations for volunteers and staff.
- Parents are great volunteers, but be sure your horse club leaders are willing to work with all youth.
- Riding instructors are excellent potential horse club leaders. Be sure they will not favor one riding discipline over another and be sure they will involve all kids, not just those that ride or board at their barn.
- Remember, your volunteers must be a Screened Volunteer Working with Youth. To view requirements visit the [Georgia 4-H Risk Management](#) website.
- Volunteers are crucial to the success of a county 4-H Horse Club. They offer the expertise, time and enthusiasm that is necessary to make your horse club function.

3. Identify the County Extension person responsible for the county 4-H Horse Club

- Just as it is important to identify a volunteer to be point person for the county 4-H Horse Club, it is imperative to have a County Extension contact for the horse club, too. This person can be a 4-H Agent, an Ag Agent, a Program Assistant, County Secretary, or any other county Extension personnel, just so someone is responsible for keeping the volunteer leader and the Horse Club informed and so that the Horse club knows who to come to with questions or problems.
- A good working relationship between the county Extension personnel and the volunteer leader cannot be stressed enough. It is the basis for a successful 4-H Horse Club.
- All registration forms, applications and skill workbooks (ex. Novice Horseman) must be signed by a County Extension Agent. This ensures eligibility of the 4-H'er, adherence to the rules, and permission from the county for a 4-H'er to participate in a state wide program or

contest. The county agent's signature should be the last thing to go on the form, signifying that the information is accurate and correct.

- In some cases, the County Extension Agent may not have the subject matter expertise needed to make the judgment (ex. Novice Horseman book check). In this case, the agent can work with the Horse Club Leader and use his/her expertise to check the book, but the agent still signs the form. That is why it is so important to have good communication, trust and a good relationship between the agent or volunteer.

4. Make sure the leaders have the tools and skills they need to do the job

- Many horse club leaders volunteer because they have tremendous horse knowledge. Many have little experience with youth. Be sure you offer them the opportunity for youth development training.
- The opposite may also be true. Some great volunteers work with horse clubs and did not start with a lot of equine knowledge, but loved working with kids and learned about horses along the way.

5. Communication is the key to success!

- Per the county delivery system, information is sent from the state office to all county offices pertaining to horse related programs, events, and contests. No information is sent directly to volunteer horse club leaders. It is the county's responsibility to pass along the horse related information to their horse club leaders.
- Difficulty in receiving information is cited as Horse Club Leaders' major frustration, so you can head this off by having an organized system of information dissemination to your horse club.
- Be sure to keep a copy of all entry forms and information in the county office as well. Many times, it contains a registration form that must be signed by the County Extension Agent. Most event letters (Horse Judging, Quiz Bowl, Hippology, Show) and other resources can be found on the "Staff Only" section of Georgia 4-H website and can be downloaded by extension staff.

6. Make sure all materials come through the county office

- Administration of your horse club correspondence should be handled through the county office. This is important for several reasons:
 - All information (letters, meeting notices, etc.) will be sent out to all participants and will be in a timely fashion.
 - This ensures there is no discrimination and all equality policies are followed.
 - The county office sees what is sent out and is well-informed of the Horse Club activities.

- The county should keep the mailing/emailing list and send all correspondence. This list will be constantly updated by the horse club leader. The leader and the county office will need to work closely on this. There is no reason the horse club leader cannot have great input into the content of the letters, but the County Extension Agent has the final decision and will need to sign the letter.

7. What are the rules for a county 4-H Horse Club?

- The rules are there are no rules! At least not from the state level. Counties have the autonomy to set up their county Horse Club any way that meets the needs of their clientele. Of course, if counties or individuals participate in state wide contests or events, they must follow the rules for those contests.
- For example, the rules for participating in the State 4-H Horse Show are: (1) Participant must be an enrolled 4-H Club member, (2) 4-H'ers must own or lease their horse by a certain date, (3) must complete all or part of the Novice Horseman book. On the county level, the county can require more and many counties do. Some require a 4-H'er to attend a certain number of horse club meetings, participate in a fundraiser or community service project, do a demonstration, or other requirement. This is completely up to the county and will vary from place to place. The State 4-H Office will not reverse the rules of the county 4-H office and no application or entry is accepted without the signature of a County Extension Agent.

8. County of 4-H Enrollment

- As with all 4-H programs, the 4-H Horse Program requires youth to be enrolled in Georgia 4-H. A 4-H'er can enroll in the county they live in or the county in which they attend school. Also, Georgia 4-H offers the opportunity for a child to be enrolled in a county in which they do not live or attend school. The Awards Guidebook explains these special situations. However, positive youth development, not competitive advantage, should guide these decisions.
- All educational programs in 4-H, including horse clubs, are open to all youth. This means 4-H'ers may cross county lines to participate in non-competitive educational meetings and programs. However, the 4-H'er must compete with their county of enrollment.
- If the decision is made for a child to enroll and compete in a county in which they do not live or attend school, a Change of Membership Form must be submitted by the agent that is in their county of residence and the agent in the county they wish to participate. This agreement must be updated each year. See the Change of Membership Form [here](#).

9. Activities of County 4-H Horse Club

- The structure of the county 4-H Horse Club can be as rigid or as loose as is deemed necessary by that individual county. Some clubs meet two times a month some meet four times a year, most meet once a month. The examples later in this manual are intended to offer ideas as you organize your county's club.

10. Involvement of 4-H'ers

- To the extent that you can, it is good to involve the youth in leadership roles, as in all 4-H programs. Most county horse clubs elect or appoint youth officers in addition to the adult leaders. This is just another way 4-H horse clubs can teach life skills to 4-H'ers and allow them to develop leadership skills.

11. Involvement of 4-H Horse Club in total 4-H Horse Program

- 4-H horse clubs are just one of the many venues 4-H uses to entice young people to get involved, participate, learn subject matter and develop life skills that enhance them as a total person and enrich their lives. The 4-H horse program is so popular because it happens to be a subject matter that many young people enjoy.
- It is very important that 4-H horse clubs understand and remember that the 4-H Horse Program is part of the larger program of Georgia 4-H, which is a youth development organization. Therefore, it is important to remember that while equine is the vehicle that is used to deliver subject matter, positive youth development should be the basis of everything we do in the Georgia 4-H Horse Program.
- In competitive events, sportsmanship, character and ethics should be emphasized as much as the subject matter and should be practiced just like other skills are practiced!

12. Utilize a variety of adult leaders

- County 4-H horse clubs can be very active and demanding can be easy for a volunteer to get burned out. A good idea is to use several volunteer adults rather than have one person do it all. It usually works best to have one overall leader or co-leaders, but utilize other adults as horse judging team coach, horse quiz bowl coach, meeting program chairman or even refreshment chairman or phone committee chairman. Delegation is the name of the game! One person cannot do it all and it will make your club stronger to have more adult involvement.
- Time limits are important. Volunteers are more apt to lend their service if they know it is for a finite time period. Also, if everyone knows all terms are for one year only, it will be easier to change leadership and you won't be in the awkward position to "fire" a volunteer.
- Written job descriptions are also important. If a volunteer knows exactly what is expected, it is easier to have follow through.

13. Involve all kids in your horse club

- With so many styles and disciplines of riding and even different stables and riding instructors within a discipline, it is very easy for cliques to develop. When planning your horse club programs, be sure to offer programs that appeal to all riding disciplines (ex. farmers, vets, etc.). It is educational for all kids to understand not only their riding discipline, but others as well. Therefore, it is good to visit many types of barns. For example, you could visit a reining horse farm one month and a saddle seat farm the next. Promoting harmony between riders of all disciplines will make your horse club run more smoothly.
- Along those same lines be sure to offer programs and activities for kids who own horses as well as those who do not. Many 4-H'ers will not have the facilities, finances or parental support to own their own horse. In fact, the only statewide event that requires owning (or leasing) a horse is the State 4-H Horse Show. Therefore, to keep these kids interested and involved, you will need to plan some "off horse" activities as well. Horse Quiz Bowl, Horse Judging, and Hippology are good for all kids.

14. Finances

- Per University of Georgia Policy, all 4-H Clubs must keep all of their funds in one county checking account and adhere to specific policies and procedures. This means that all county 4-H Horse Club Funds must be kept in this account. A computer program can be used to separate funds to be kept within one account. Therefore, the horse club money can be managed separately while still being in the general 4-H account.
- Methods of fund raising will vary from county to county. Some counties will do one overall fundraiser and divide the money between programs within the total 4-H program. Other clubs have very successful fundraising activities and pay for all of the programs and activities of the horse club. Some counties will even raise enough funds to subsidize or pay for horse show for their 4-H'ers.
- Fundraisings, budgets and all other financial aspects of the Horse Club should be well discussed and coordinated by the county extension contact and a the horse club leader. Funds and other gifts donated to 4-H can be considered by the giver as tax deductible gifts. However, be aware that the 4-H club is not exempt from paying sales tax.

Risk Management

Injuries From Equine Activities ([Click here to access the full act](#))

- There is a Georgia law entitled the “Injuries from Equine Activities.” This act says “Except as provided in subsection (b) of this Code section, an equine activity sponsor, an equine professional, a llama activity sponsor, a llama professional, or any other person, which shall include a corporation or partnership, shall not be liable for an injury to or the death of a participant resulting from the inherent risks of equine activities or from the inherent risks of llama activities and, except as provided in subsection (b) of this Code section, no participant or participant’s representative shall make any claim against, maintain an action against, or recover from an equine activity sponsor, an equine professional, a llama activity sponsor, a llama professional, or an other person for injury, loss, damage, or death of the participant resulting from any of the inherent risks of equine activities or resulting from any of the inherent risks of llama activities.”
- This law also requires that horse owners comply with certain procedures including posting this warning. Please call Dr. Julia McCann if you have specific questions or for more information.

Georgia 4-H Risk Management ([Click here for more information and needed forms](#))

- There are two options when working with Georgia 4-H, a Volunteer or a Screened Volunteer Working with Youth.
- All volunteers that assist with any Extension programs must sign the *Extension Volunteer Agreement*.
- To supervise and work with youth , you must be a Screened Volunteer Working with Youth. Screened volunteer working with youth will need to complete the screening process and complete the *Georgia 4-H Working with Youth & Managing Risk* online training and pass the test at the end of the training.

Insurance

- As with all 4-H events, you will need to insure your local horse club activities. Most counties use American Income Life Insurance and that company typically is used for most statewide 4-H events as well. Some counties use what is termed the “Dollar a year policy.” This policy covers a 4-H’er for one year and costs a dollar per person per year. With this policy you must insure all participants and the coverage is limited to accidents – illnesses are not covered. Also if you are insuring a horse group, there is a fee of \$2 rather than one dollar. This dollar (\$2) a year policy is helpful when you have a group that is getting together often. It gives you a baseline of coverage in case you forget to get coverage one time. However, be advised that the coverage is less than you get with the 23 cents a day policy. 4-H does not endorse a particular company or intend to exclude any company for coverage. The American Income Life company has been widely used based on their competitive rates, benefits and history of excellent service.
- Whenever you have a big event or an overnight trip, you may choose to purchase a plan that offers both accident and sickness coverage, such as the American Income Life 23 cents a day insurance, even if you already have a dollar year policy and certainly if you do not. The 23 cents a day policy (or plan 3 from American Income Life) is your best bet for coverage offered through this company. You will notice if the accident involves horses (or winter sports) the coverage is limited to plan 1 rates. However it is better to buy plan 3 coverage because for a few cents more, your non-horse related accidents and illnesses will be covered at the maximum rate. In other words, a 4-H’er who comes down with a virus at a trail ride that was insured at the 23 cents rate would be covered when the leader took her to the doctor, as would the child that tripped and sprained their ankle walking to the car. However, if the child has an accident involving a horse, the coverage is at the reduced rate.
- When you are participating at Statewide events (State Horse Show, Horse Judging, Horse Quiz Bowl, Hippology, Project Achievement) the insurance is usually provided. Check your event letter or call the State 4-H office so you don’t insure your kids if the insurance is already provided. This insurance covers transportation to and from the event also. You will need to know the policy number and travel with a claim form just in case someone needs to be treated on the way to an event.
- Be sure to refer to the Insurance brochures available at your County Extension Office. This information is subject to change and you want to be sure you have the most up to date information.



HORSE CLUB EXAMPLES

Keys to Remember when Planning Horse Club Meetings

1. Date, Time, and Location

- Set a Date
 - Set a date that is repetitive and stays the same from meeting to meeting
 - The meeting dates should be convenient for the majority
 - Example: 1st Monday of the month, every other Thursday, etc.
- Set a Time
 - The meeting time should be convenient for the majority
 - The time should remain constant for each meeting
- Location
 - The county extension office is a great base for meetings
 - If traveling on field trips or other location for meetings check for those that may need transportation

2. Communication is Key

- Make sure to keep in contact with everyone in the club with details on upcoming activities, due dates, and meetings.
- Create a form of contact. Ex. Remind, Group Me, Text, Facebook, Email, Mail etc.

3. Officers & Committees

- Creating officers can give ownership to 4-H'ers
- The officers can assist with meeting set up and other responsibilities
- Using committees can help with developing ideas for meetings
- Committees and officers can assist with taking some constraints off of volunteers

4. Record Keeping

- When preparing for meetings, creating an agenda can be helpful in planning and keeping the meeting on task.
- Have a 4-H'er keep minutes of the meeting that can be sent to other members that were unable to attend.

5. Expectations

- Setting expectations for the members and parents is important to insure that meetings are productive.
- Expectations should be clearly explained and written so that all members are aware.

Meeting Topic Ideas

The following are ideas and this is not a complete list. Remember to keep meetings age appropriate.

Basics

- Terminology
- Breeds
- Anatomy
- Colorings
- Pedigree

Nutrition

- Feeds
- Hay
- Pastures
- Weeds

Equipment

- Riding
- Grooming
- Housing/Care
- Transportation

Safety

- Riding
- Horse
- On Ground

Care Techniques

- Grooming
- Teeth
- Feet/Hooves

Health

- Internal Parasites
- External Parasites
- Diseases

Training

- Horse behaviors
- Horsemanship

Contests

- Horse Judging
- Horse Quiz Bowl
- Hippology
- Shows

Public Speaking

- Speak at association Meetings
- Project Achievement
- Members lead meetings

Community

- Parades
- Food/Cards to nursing home
- Assist at community horse activities

Field Trip/ Guest Speakers Ideas

- Local Feed Store
- Pasture Lands
- University/College with horse program
- Stables
- County Ag Facilities
- Veterinarian Office/ Veterinarian speaker
- Farrier
- Horse Trainer

Example Activity Guides

Activity Guide	
Lesson:	Horse Equipment
Estimated Time:	1 hour
Materials:	Example equipment Video Camera
Activity Details:	<p>*This activity can be done as a whole group or you may split the 4-H'ers into multiple groups.</p> <ol style="list-style-type: none"> 1. Explain to 4-H'ers the importance of knowing equipment uses and names 2. Allow 4-H'ers to choose one or more of the pieces of equipment 3. Give students 30 minutes to create a parody (reworded song) or a 60 second TV Commercial about the piece of equipment chosen. 4. In their parody/commercial they need to include certain components such as name, price, care information, uses etc 5. When everyone is finished either have 4-H'ers present in front of everyone or show videos they produced during the preparation time. 6. After the parody and commercials are presented have students discuss in small groups why horse equipment identification is important and how this can impact them in everyday experiences. 7. Have the groups come together and share with everyone how they will use these skills in their lives.

Activity Guide	
Lesson:	Horse Breeds
Estimated Time:	1 hour
Materials:	Guess Who game board Guess Who horse breed cards
Activity Details:	<ol style="list-style-type: none"> 1. Review common horse breeds with students. 2. After the review, split the 4-H'ers into pairs. 3. Use a free template found online to create a "Guess Who" game with horse breeds. 4. Allow students to play for 30 minutes. You can also make the game competitive. 5. After playing the game have students share what they learned from the game. 6. Break the 4-H'ers into groups and ask them to answer the following question: "What was most important about what you learned today? How can you use this information in everyday experiences?" 7. Have 4-H'er from each group share what they discussed.

Activity Guide	
Lesson:	Horse Anatomy
Estimated Time:	1 hour
Materials:	Large printed horse/projector and computer to display horse Names of horse parts with adhesive Copies of blank horses
Activity Details:	<ol style="list-style-type: none"> 1. With all 4-H'ers use a projector or large printed horse to attach names of horse parts to the large horse. 2. Once through with discussions and you feel that everyone is comfortable with the parts of the horse, split 4-H'ers into groups. 3. Allow 4-H'ers in groups to write as many parts as possible in 2 minutes on copies of a blank horse. The team with the most parts labeled gets a reward 4. At the conclusion of the 2 minutes have students come back as a whole group. Allow several to share their experience and what they learned. 5. Also have students share how they may use their new knowledge in everyday experiences.

Activity Guide	
Lesson:	Digestive System
Estimated Time:	1 hour
Materials:	Playdough Markers/crayons/colored pencils Paper Other art supplies
Activity Details:	<ol style="list-style-type: none"> 1. Give 4-H'ers a picture and description of a horse digestive system. 2. Allow 4-H'ers to pair or group up 3. In groups or pairs have 4-H'ers recreate their own horse digestive system using any materials available 4. After everyone is done allow 4-Hers to share and take home their creations. 5. At the next meeting ask 4-H'ers where they put their creations and how they used the new knowledge of digestive systems.

Activity Guide	
Lesson:	Safety Equipment
Estimated Time:	30 minutes
Materials:	Various horse safety equipment Table cloth
Activity Details:	<ol style="list-style-type: none"> 1. Before 4-H'ers arrive set equipment on a table. Place the tablecloth over the safety equipment so 4-H'ers cannot see. 2. When 4-H'ers arrive tell students that under the tablecloth is some very important horse equipment. 3. Allow 4-H'ers to guess what they might be 4. After guessing dies down, let 4-H'ers come to the table one at time to feel the equipment. They can lift the table cloth to put their hand under but cannot use their eyes. 5. Let 4-H'ers guess what the equipment is again. 6. When everyone has their guesses take table cloth off of the table and reveal the equipment. 7. Have 4-H'ers discuss what they discovered and what other safety procedures should taken. 8. Then allow students share how they will implement at home/barn.

Activity Guide	
Lesson:	Grain and Hay Identification
Estimated Time:	1 hour
Materials:	Various Grains and Hay (if you do not have access use pictures and descriptions) Paper/pens/pencils Plastic Easter eggs
Activity Details:	<ol style="list-style-type: none"> 1. Place each grain or hay in plastic Easter eggs and hide throughout the meeting location. 2. Tell students that they are going on a different kind of Easter egg hunt. This time instead of candy the Easter eggs are filled with different types of grains or hays. When 4-H'ers find the egg they need to bring it to the table and work to identify the hay or grain. They can use phones or computers to identify. For the name of the grain or hay they get 1 point. If they can tell you why it is used or more information about the grain or hay they get 2 points. 3. Give 4-H'ers a start and check their information as they find grains and hay. 4. Keep track of the 4-H'ers points. 5. Once all eggs are found and identified, have 4-H'ers come back as a group and share what they found and how they may use the information in their daily lives. 6. At the end have a few 4-H'ers explain how they will use the new information in the future.





Douglas County
4-H HORSE CLUB
MANUAL
2018-2019



DOUGLAS COUNTY



University of Georgia and Ft. Valley State University, the U.S. Department of Agriculture and counties of the 27
cooperating. The Cooperative Extension offers educational programs, assistance and materials to all people
without regard to race, color, national origin, age, sex or disability. An equal opportunity/affirmative action
organization committed to a diverse work force.

4-H The POWER of YOUTH

4-H Name & Emblem

The 4-H Name & Emblem is intended to represent the ideals of the program with its focus on **Head, Heart, Hands, and Health**. Today, it is one of the best-known and most valued images emblematic of a century of 4-H achievement. The 4-H Name & Emblem is very important to us as an organization because it represents who we are. The official 4-H Emblem is a clover with four leaves and an “H” on each leaf. The clover’s stem must point to the right as you look at the image. Emblems cannot be used without permission from the County Extension Office.

4-H PLEDGE

*"I pledge my head to clearer thinking,
my heart to greater loyalty, my hands to larger service,
and my health to better living
... for my club, my community, my country and my world."*

4-H MOTTO

"To Make the Best Better"

4-H COLORS

Green and White

4-H SLOGAN

"Learn by Doing"

4 H's

Head, Heart, Hands and Health

Georgia 4-H, a partner in public education, is youth and adults learning, growing, and working together to experience and accomplish the extraordinary.

Vision

A world in which youth & adults learn, grow and work together as catalysts for positive change.

Mission

To assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing citizens.

Core Values

Agriculture
Citizenship
Communication

Environment
Family & Consumer Sciences
Leadership

Objectives

- Develop a desire to gain new knowledge, skills and attitudes through real life experiences.
- Recognize the value of research and learn the decision making processes.
- Gain an appreciation for the contributions that agriculture and environmental sciences and family and consumer sciences make to the economy and human welfare
- Practice healthful resources and apply conservation principles
- Strengthen personal standards and citizenship ideals
- Strengthen abilities to make intelligent decisions, solve problems, and manage their own resources and affairs in a fast changing world
- Develop their potential by seeking and acquiring educational and vocational experiences
- Improve skills in leadership, communication, and self-expression

***The Douglas County 4-H Horse Club is not exclusively for members who own a horse, however, the club does not provide horses to its members.**

CONTACT INFORMATION

Barbara Cunningham - UGA Liaison, cbarbara@uga.edu Extension Office-770-920-7548

Website: <http://www.caes.uga.edu/extension/douglas/>

Facebook Group (closed group please ask to join):

<https://www.facebook.com/home.php#!/groups/dchorseqb/>

Douglas County Extension Office Contact Information

6279 Fairburn Road
Douglasville, GA 30134
770-920-7224

Douglas County Extension Office Staff

County Coordinator – Family and Consumer Science Agent.....	Susan Culpepper
Extension Agent - 4-H & Youth.....	Erica Pullen
Extension Agent – Ag and Natural Resources.....	Kevin Livingston
Program Assistant - 4-H & Youth.....	Rose Smith
Program Assistant -4-H & Youth	Barbara Cunningham
Extension Secretary.....	Jan Hooten

Officers 2018 - 2019

Josephine Priest Elaine Berg Kylee Heinhuis Johnny Priest

Douglas County 4-H Horse Club Mission Statement

To provide youth interested in equestrian sports, knowledge, training, and experience in horsemanship and showmanship. To develop leadership abilities, teach responsibility, encourage teamwork, and develop good sportsmanship, in a friendly atmosphere that encourages doing their best.

Objectives

1. To develop horsemanship skills while giving emphasis to both fun and training activities.
2. To develop proper attitudes, skills and knowledge regarding:
 - a. Health care
 - b. Hoof care and treatment
 - c. Grooming
 - d. Breeding
 - e. Equipment
 - f. Safety
3. To develop basic skills in judging the quality of various breeds of horses. If there is enough interest, functioning judging and quiz bowl team(s) will be organized. This requires a minimum of four members.
4. To develop the ability of members to research a topic and present that topic (Project Demonstration) in an interesting and informative way to others.
5. To build up a basic knowledge of tack: kinds, uses, advantages, disadvantages, and care.
6. To develop an awareness of other 4-H activities and projects and to encourage participation in the wide range of 4-H activities and opportunities.
7. To develop well rounded young adults.
8. To develop the ability to work well with others.

Eligibility

General 4-H Eligibility Requirements

- Any youth residing in Georgia may enroll in Georgia 4-H after he or she has reached the age of nine or has begun the fall semester of the fourth grade, whichever comes first. Youth may remain members of 4-H provided they are still enrolled in Public School, Private School or Home School or 18 years old on or **Before September 1st** of the current club year. Youth who have not graduated from high school, or youth with special education needs who are older than eighteen may enroll in 4-H with the approval of the State 4-H Leader.
- Students must be certified to be a 4-H member by their County Extension Agent.
- The member must not have attended the same National 4-H Event previously.
- The 4-H'er must compete with the appropriate county described as follows: A 4-H'er should participate and compete in the county where he or she resides or the county in which he or she goes to school. Residence is established based on legal guardianship.

Douglas County Eligibility Requirements

- Students must enroll with Douglas County 4-H
- Members must complete 4-H enrollment forms, Code of Conduct, and Medical release forms
- Members must pay the club registration fees as established yearly. The 2018 - 2019 fee is \$15.00
- Members must sign the Member Agreement
- Parents attending Club meeting and events must sign a UGA Volunteer Agreement.
- Eligibility requirements for specific activities and events are variable and subject to specific requirements as outlined by Georgia 4-H, Douglas County, or regulations as follows:

Age/Grade Classification

Age/Grade is determined by September 1st of the current 4-H/school year.

Cloverleaf Events – 4th graders through 6th grade

Junior Events – 7th – 8th grade students

Senior Events – 9th – 12th grade (18 years old)

Change in 4-H Membership:

- 4-H'ers should compete as members of the 4-H program of the county where s/he attends school or lives fulltime (referred to as home county). In situations where 4-H'ers would like to enroll in a 4-H program other than the home county, the request should be made for positive youth development principles and not for competitive advantage.
- Requests for Change in Membership are submitted to the Douglas 4-H office using the Change in 4-H Membership form. The request is sent to the State 4-H Membership Review Committee, who will meet and communicate the decision to both the home county and the county for proposed membership. 4-H'ers should allow four weeks for the decision to be made. The Committee will not "rush" a request because paperwork has not been filed in a timely manner.
- When a 4-H'er is granted a change in membership, the change is in effect for the duration of the 4-H'ers career or until a change in circumstances occurs. A change in circumstances occurs when a 4-H'er moves to a residence or school in a different county. If a 4-H'er moves to a residence or school in a different county, an additional Change in Membership form may be filed or a deactivation form may be filed and the 4-H'er will be a member of his/her new home county.
- A 4-H'er may request that a granted Change in 4-H Membership is no longer active by requesting in writing that membership is returned to the home county. A "deactivation" of Change in 4-H Membership form is used for the request. As in the request for change in 4-H Membership, the decision should be made for positive youth development principles. Deactivation is also a decision of the 4-H Membership Review Committee and should be handled in the same timely manner. Again, both counties will have a staff member sign the form and those staff members may attach additional information. Decisions will be communicated to both counties involved.
- 4-H'ers may appeal the decision of the 4-H Membership Review Committee by requesting a review by the State 4-H Leader within 10 days of the decision of the committee. The decision of the State 4-H Leader will be communicated to the home and proposed county.
- 4-H'ers with dual residences in different counties or attend school in a county that differs from the county where s/he resides, must select one county to compete in during a 4-H year (August 1-July 31). A change in membership is not required and declaration is made when a 4-H'er competes in a contest.
- 4-H'ers who have already competed in a 4-H event, activity or competition with his/her home or school county during the 4-H year (August 1-July 31) cannot request a change in membership during that 4-H year. 4-H'ers who change residences or schools during a 4-H year may change to their new home/school county or remain in the current county for the remainder of the 4-H year. After which a change in membership form would be required to remain in the previous county. If the 4-H'er has a *Change in 4-H Membership on File* a new request will need to be made with the new home county.

Club Leadership

ELECTION OF CLUB BOARD OF DIRECTORS

1. Elections will be held annually at the May meeting.
2. A Board Member's lack of good attendance or poor participation will lead to his/her removal from office and a substitute will be selected.

To run for an office in the Douglas County 4-H Horse Club you have to meet the following:

1. Have attended 6 or more meetings the previous year.
2. President and Vice-President of the Board must to be a senior (9th- 12th grades) 4-H member.
3. Parent and candidate signatures--stated agreement that they will get the child to the meetings.
4. The application has to be signed by a certified volunteer adult or county extension staff, stating that person has met all the qualifications.
5. The application must be turned in to the Extension Office one week before the May business meeting.
6. The candidate has to give a speech of no more than 3 minutes in length the night of the election.
7. There may be a ballot sheet with the people running listed on it.
8. Extension employees or designee will count the ballots.
9. Applications will be available at the April meeting and from the county Extension Office
10. Board Members violating the Code of Conduct will be removed from office immediately.

OFFICER DUTIES

1. Provide leadership to horse club members.
2. Conduct effective horse club meetings.
3. Promote the organizational purpose, goals, objectives, programs and activities.
4. Support and help coordinate horse club activities.
5. Promote youth participation at club events and activities.
6. Seek feedback from youth members and address specific needs and concerns.
7. Evaluate and make recommendations for enhancements or adjustments to club procedures
8. Take lead as a group of at least one organized activity per year.
9. Officers are **greatly encouraged** to participate in one of the following; Project Achievement, Leadership in Action or Deans Award.

Four Basic Principles of Parliamentary Procedure

Justice and courtesy to all

One thing at a time

The rule of the majority

The right of the majority



General Club Rules

Attendance:

1. Attendance at club meetings, specialty programs, fundraisers, and community service projects is very important to remain current on club information and activities and count towards year end awards.
2. New member's attendance requirements will be left to the discretion of the Officers.
3. To be eligible to receive/attend year-end club awards, scholarships, special events, or competitions, members must attend at least 50% of all meetings and turn in completed point sheets in April.
4. The member's parent/guardian must volunteer to chair or co-chair at least one event throughout the year.

Behavior Guidelines

Code of Conduct

A copy of the state Code of Conduct is included in this rulebook, and all 4-H'ers and Adults attending or participating in the meeting or any club related activity are required to adhere to this code. Everyone who wishes to attend or participate in a club meeting and/or county or state 4-H activity is required to read and sign a copy of the Code of Conduct each year. It will be kept on file at the Extension Office. In addition, you will be expected to adhere to the rules of the facility at any event where you are representing Douglas County 4-H.

Sportsmanship

1. Members must always be respectful of their leaders, parents, and fellow members. This includes **not** talking when someone is speaking or presenting. Treat them as you expect to be treated.
2. Participation at all club activities is strongly recommended.
3. Good sportsmanship is not only desired, it is expected!
 - a) You are able to accept the fact that at that particular point in time, someone else was better.
 - b) You are able to congratulate the winner and feel good about doing it.
 - c) You are determined to get up and try again.

NOTE: Members or parents showing poor sportsmanship will be asked to leave the activity, and potentially the club, at the leaders and Extension personnel's discretion.

Dress Requirements

- Shirts must be worn; however, cut-off shirts, spaghetti/thin strap tanks, and tube tops are not acceptable. Sleeveless, collared shirts are acceptable.
- All shirts must reach the waist band of pants in any position (standing, sitting, bending, etc.), and we suggest that shirts be tucked in. If shirt is not tucked in, the shirt must be long enough to not ride up to expose mid-section and/or undergarments.
- Shorts or skirts must reach the tip of the finger when standing with hands at side. Cut-offs or short shorts are not allowed. Undergarments must be worn but not showing.
- If a 4-H activity includes swimming, girls must wear a one piece swimsuit or modest tankini (no bikini tops or bottoms) during in-water activity and wear a cover-up while not swimming. If swimwear is deemed inappropriate, girls may be asked to wear a colored t-shirt to cover swimsuit in full. Boys must swim in bathing suits; cut-offs and shorts cannot not be substituted. Clothing should be clean and in good taste. If any of these dress requirements are not met, the 4-H'er will be unable to participate in the event.
- These dress requirements may be adjusted at any time.
- It is recommended, and can be required to wear a 4-H approved t-shirt to activities.
- County 4-H Horse and Pony Club shirts are available to purchase from the Extension Office.

Conduct Violations

1. Any 4-H'er or parent disrupting a meeting will be asked to leave.
2. A 4-H'er will be required to appear before the Douglas County 4-H Extension Liaison for disciplinary actions before being able to attend any further club activities if they are asked to leave an activity.
3. The member coming up before the Advisory Council will be asked to bring a parent or guardian with them at that time.

State Educational Contest Requirements

1. Be a 4-H'er is good standing.
 - a. Quiz Bowl members must have dues paid by the November meeting.
 - b. Horse Judging/Hippology members' dues must be paid by the January meeting.
2. Cloverleaf 4-H'er must have completed at least half of the requirements in The Novice Horseman book.
3. Junior 4-H'er must have completed the entire Novice Horseman book.
4. Senior 4-H'er must have completed the entire Novice Horseman book and at least half of the Requirements in the Intermediate Horseman book.
5. 4-H'er must attend a minimum of 60% of Douglas County Horse Club monthly meetings; 4-H'er must attend 75% of practice sessions.
6. 4-H'ers do not have to own a horse or be entered in the State Horse Show to compete in the State Contests. These Educational Competitions include – Individual Demonstration Contest, Public Speaking Contest, Horse Drawing Contest, Horse Painting Contest, Horse Essay Contest, Horse Photography Contest

State 4-H Horse Show Requirements

1. Cloverleaf's and Juniors **MUST HAVE** completed 1/2 of their Novice Horseman Book.
2. Seniors **must have their entire Novice Horseman's Book completed and half of Intermediate Book.**
3. Own or lease their horse by March 1st
4. Complete the Intent to Show form by March 10th
5. Everyone must give a club demonstration.
6. Participants must attend 6 out of 10 Douglas County 4-H Horse Club meetings and be a paid member by November.
7. Participants (horse/rider) combination must show in (1) our local county 4-H shows in all the classes they intend to show in at the State Horse Show.
8. A county staff signature is required and left up to the discretion of the Horse Club Leader if the rider is ready to show.

How Educational Contest Teams are Chosen

Everyone meeting the above requirements is encouraged to attend and try out to represent Douglas County. This is an opportunity for members to be exposed and learn a broad spectrum of information related to horses and the horse industry. Team testing will only be necessary, if there are more than four members wanting to compete. Members will qualify for a team based on knowledge and experience.

1. Points will be awarded for attending scheduled practices.
2. Practice rounds will serve as a preliminary test to show knowledge and experience.
3. Previous team members will earn points for each previous year they have competed.
4. A test may be given to each 4-H'er wishing to compete if needed to decide teams.
5. All points will be combined and the top 5 scoring members will be chosen to represent Douglas County. If a participant cannot commit to the practice and competition schedule, they must inform the team coach within 1 week of qualifying so that another player can be found.

6. Members will be required to sign a Commitment Contract stating they will attend at least **75% practices** and diligently study for competition.
7. Teams and Captains will be determined by the coach based on all the criteria stated above.

Selecting Coaches

Coaches for educational teams will be chosen by a UGA County Liaison based off of experience and knowledge. All coaches must have an approved volunteer packet on file with the Extension Office. *We find that teams and coaches bond better without parental interference. When possible we prefer not to use parents as coaches for their child's team.

Practice Locations

Practices are to be held in a public place. Coach's homes, player's homes or private barns are not acceptable. Good places to hold practices include the extension office, public libraries or public barns. *We find that teams and coaches bond better without parental interference.

AWARDS & RECOGNITIONS

ONLY MEMBERS WHOSE PARENTS OR OTHER ADULT CHAIR OR CO-CHAIR AT LEAST ONE HORSE CLUB EVENT DURING THE YEAR WILL BE ELIGIBLE FOR YEARS END AWARDS. WITH THE EXCEPTION OF 1st YEAR MEMBERS WHOSE PARENTS MUST WORK ONE EVENT OF THEIR CHOOSING.

MEMBERS MUST HAVE ATTENDED AT LEAST 60% OF ALL CLUB ACTIVITIES INCLUDING, BUT NOT LIMITED TO MEETINGS, HORSE SHOWS, PONY RIDES, CLINICS TO BE ELIGIBLE FOR YEAR-END AWARDS.

Year End awards are earned by participation; each member is responsible for keeping track of the points they earn throughout the year. **Dues and Insurance MUST BE PAID by the November meeting.**

PERFECT ATTENDANCE AWARD An award for those who attend all meetings. SORRY, NO EXCEPTIONS for school functions or illnesses

1. LEVELS OF HORSEMANSHIP

Horse Admirer	-	25 points
Horse Friend	-	50 Points
Horse Lover	-	75 Points
Horse Master	-	100 Points
Superior Horseman	-	150 Points

2. General 4-H State events such as Fall Forum, December Classic, State Council are limited to 15 points a year.

NOVICE HORSEMAN: half the manual – 5/complete manual - 10

INTERMEDIATE HORSEMAN: half the manual – 10/complete manual - 20

ADVANCED HORSEMAN BOOKS: complete manual - 40

- COMPLETED by 4-H member AND APPROVED BY UGA STAFF.
- Receives special award along with point value.
- Must be 4-H'ers own work.

Awards are based on the profit earned each year, members are responsible for keeping track of their points and handing in their point sheets in April.

NOTE TO PARENTS

This is a 4-H sponsored youth program and as such, our chief aim is to broaden the scope of educational activities available to youth. We hope that through their 4-H experiences they will become well-rounded, responsible adults. We need and enjoy your cooperation. Without it there could be no club or youth development activities. Please bring all concerns to the person in charge of an event before contacting UGA Extension personnel.

We ask for your consideration in not disrupting meetings.

Please take all personal discussions outside.

At the same time, we ask you to remember: **this is a youth group set up for the betterment of ALL our youth members. They will get the most out of this experience if they are allowed to run and manage the club's functions.**

VOLUNTEERING

Without volunteers, our club cannot and will not function.

VOLUNTEER REQUIREMENTS

1. Each parent volunteer is required to chair or co-chair at least one event. First year parents are asked to work at least one event of their choosing.
2. No parent should chair more than two events within the 4-H School Year.
3. To chair or co-chair an event means:
 - a. You are in charge of event from beginning to end.
 - b. Arrange volunteers, facilities, horses, supplies, etc...
 - c. Coordinate with UGA County Liaison to get all materials needed for event.
 - d. Promote event (flyers/publications/facebook events) minimum of two weeks before event
 - e. Attend and oversee event.
 - f. Serve as a communication link with the general public.
 - g. Keep an accurate record of attendance.
4. **Georgia 4-H Risk Management Training is required for all volunteers supervising youth.**
5. Prepare a planning meeting with County Staff prior to the event.



VOLUNTEER OPPORTUNITIES

Detailed guidelines for each event will be supplied by the county office.

Any events not chaired by a volunteer will be canceled

- | | |
|--|---|
| A. PONY RIDES (September Saturday at Courthouse) | J. SPRING RIDING CLINIC |
| B. FALL HORSE DAY CAMP LEADER | K. SPRING HORSE DAY CAMP LEADER |
| C. FIELD TRIP (Athens, Berry, Auburn, etc) | L. TRAIL RIDE |
| D. ANNUAL FUNDRAISER | M. YEAR-END AWARDS PARTY COORDINATOR |
| E. CLINIC (Showmanship, WD, Patterns, etc) | N. COLLECT POINT SHEETS, VERIFY POINTS AND ORDER AWARDS |
| F. TACK SWAP | O. PAPER CLOVER CAMPAIGN (Spring) |
| G. QUIZ BOWL COORDINATOR | P. PAPER CLOVER CAMPAIGN (Fall) |
| H. HIPPOLOGY COORDINATOR | Q. BAKE SALES |
| I. DECEMBER MEETING/HOLIDAY PARTY COORDINATOR | |

V O L N T E E R
all that's missing is U!

Demonstrations:

Who: Every member who wants to compete in State Quiz Bowl, Hippology and State Judging, or the State Show must complete a new demonstration each year at one of the Monthly Horse Club Meetings. Previous years demonstrations or repeats from older 4-H'ers are not permitted unless they are preparing for District Project Achievement or the State Horse Show Demonstration Contest

What: A demonstration is a project of **your** making that demonstrates to the other members of the club your knowledge and expertise on a particular equine topic.

When: Demonstrations should be given throughout the year. Anyone wanting to participate in State Events must complete their presentation before the entry date for that event. Officers, as leaders of the club, are expected to give their presentations early in the year (October).

If you miss the meeting when you were to do your demonstration you will be allowed to do it at the next meeting, but each month it is late will result in the loss of one point toward year end awards. If it is too late, your demonstration will not be worth any points, but you will be allowed to give it so you can go to State competitions.

*If given the month due: 3 pts.

If missing the given month, but done the following month: 2 points, etc.

Older members are expected to produce a project worthy of their age and status as leaders. We will not allow "thrown together at the last minute projects" that are clearly being "read off a poster" or reruns of someone else's project. That doesn't show knowledge and leadership.

Cloverleaf Demonstration – 2-3 minutes

Junior Demonstration – 3-4 minutes

Senior Demonstration – 4-5 minutes

BE CREATIVE: Remember! If you are bored giving the project we will be bored listening to it.

Projects will be picked to compete at the District Level to represent our county at District Project Achievement. By participating in District Project Achievement you can earn additional awards and scholarships. Officers are strongly encouraged to participate at Project Achievement

Junior and Senior 4-H'ers compete at a weekend event at Rock Eagle: April

Cloverleaf 4-H'ers compete on Saturday, March 24th, 2018, at Mason Creek Middle School.

There are many demonstration categories that can allow for horse demonstrations. If you would like more information on a category feel free to contact the extension office at 770-920-7224.

Horse Club Forms

Douglas County Extension Office
6279 Fairburn Rd.
Douglasville, GA 30134

Douglas County 4-H Horse Club

Officer Application

To be completed and turned in to a Horse Leader 1 week before the May Business Meeting

Year: _____

Applicant's Full Name: _____

Applicant's Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ e-mail: _____

Age: _____ Grade: _____

I am Teen Leader Certified: Yes No

By signing this application, I agree that I have completed all of the following requirements and that I will work diligently for the Douglas County 4-H Horse Club. I will abide by the Georgia 4-H Code of Conduct and the rules of the Douglas County 4-H Horse Club. If I do not follow those rules and guidelines or if I am not present at the required number of functions, I can be asked to resign as a club officer.

1. Officers who miss 3 or more Officer Meetings and/or Horse Club Meetings will be asked to resign.
2. Officers must attend at least 75% of Douglas County 4-H Horse Club events.

Applicant's Signature

Date

By signing this application, as a parent/guardian of the member, I will work to ensure that he/she can attend the Horse Club meetings and functions and I also understand the policies, rules and guidelines for the club officers.

Parent/Guardian's Signature

Date

As a Douglas County 4-H Volunteer/employee, I certify that this applicant meets all the requirements specified to be a club officer.

UGA Employee /Volunteer Signature

Date

Being an officer requires you to represent your peers, please ask fellow horse club members to sign below showing they support your run for office:

Cloverleaves: _____

Juniors: _____

Seniors: _____

Officer positions will be determined by amount of votes and age.

Point Earning Activities

Meeting Attendance (min 6)	6 points	Quiz Bowl Practices 1 point each	MAX 10
4-H Horse show attend	1 per/show	Hippology, Judging Practices 1 point each	MAX 10
Work 4-H horse show (3 hrs or less) must check in and out with booth adult. Work entire show: must check in and out with booth adult.	3 5	Completed Books that are correct:	
Participate in 4-H Horse Show	3 per/show	Novice	5/10
Bring new member who joins	1 per/each	Intermediate	10/20
4-H club demonstration	3/2/1	Advanced	40
4-H County project achievement (DPA 4 th -6 th)	4	4-H Regional Public Speaking (Horse)	10
4-H District project achievement (DPA) 7 th – 12 th	6	4-H Regional Quiz Bowl	10
4-H clinic (hands on w/horse 2 points)	1 or 2	4-H Regional QB Finals (top 3)	5
TRAIL RIDES 5 MILE	3	4-H Regional Demonstration	10
10 MILE	5	4-H Regional Hippology, Horse Judging with reasons	10
		4-H State Horse Show	10
COMMUNITY SERVICE PROJECT.	1 per/project	4-H Regional Horse Show (August)	10
OUTSIDE SHOWS (judging, steward, runner)	1 per/show	4-H Teen Leader Training	5
4-H State Horse Judging, Hippology, or Quiz Bowl	5	National Judging or Quiz Bowl	5+5for practices
4-H State Public Speaking or Demonstration	5	National Public Speaking or Demo	10
4-H Tack Swap Meet	3/1	4-H State Fair Field Trip (October)	1
4-H Pony Rides	3	Bring folder and workbook	1 per meeting

****Community service projects 1 point per project, 5 point maximum for year (i.e. Special Olympics, church, American Heart Assoc., candy striper etc.) if not a club service this must be verified in writing by the group the service was provided to.**

Participation in any recognized Breed, Dressage, Performance or Trail bring back program signed by show secretary with phone number - 1 point per show - total of 6 points for year.

Members who choose to participate in General 4-H competition, educational, or leadership events, can earn a

maximum of 15 points/year (1 point/event).

Keep up with your own points. (Have a qualified person, other than your parents, sign your activity, including level books. Include dates and places.) Point Sheets must be handed in at the April meeting.

NEW THIS YEAR - - Each member will be given a folder in which to keep their monthly Club Bulletin, the Workbook the 4-H'er is currently working on, Point Sheets, and Horse Club Calendar

The Board Members feel this is an easy way to keep track of things this year.

We are all hoping you have a wonderful experience in Horse and Pony Club this year!!

Please feel free to contact us if you have any questions or positive comments.

I love 4^{leaf} H



Douglas County 4-H Horse Club
2018 – 2019 Membership and Rule Compliance Agreement Form

Member Name _____

Member Phone Number _____

Member Email Address _____

I have read and understand the content of the Douglas County 4-H Horse Manual. As a member of Horse Club and a Georgia 4-Her I agree to abide by the guidelines and expectations set forth by the club and Georgia 4-H.

Member Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____





THOMAS COUNTY 4-H HORSE PROGRAM
2010-2011
YEAR-END AWARDS CRITERIA



Cloverbuds: Ages 4-8
Cloverleaf Ages: 9 - 6th Grade
Juniors: 7th and 8th Grade
Seniors: 9th Grade-Age 18

Level I Awards

- Must attend minimum 6 monthly Horse Program meetings
- Must pay annual dues, and have turned in all fundraiser money
- Must participate in fall and spring fundraisers, selling at least minimum pre-determined amount
- Must participate in at least one community service project
- Must show progress of active work in the Horse Record Book (age specific)
- Cloverbuds must submit a mini-booth at Thomasville Exchange Club Fair in October
- Cloverleaf must participate in Project Achievement in November, however, 9 yr olds not yet in 5th grade have the option of Project Achievement or a mini-booth at the Fair
- Junior and Senior 4-Hers must compete in Project Achievement in January
- Must participate in at least 2 of the following 4-H activities:
 1. Quiz Bowl team (Cloverleaf, Junior, Senior)
 2. Horse Judging team
 3. Hippology team
 4. Mini-booth
 5. Participate in Fall Fun Frolic or Annual Horse Show in spring
 6. Compete in State 4-H Horse Show in Perry in June
 7. Compete in special events at State Horse Show such as photography, painting, sketching, essay, public speaking, demonstration, etc.
- Must participate in at least one of the following Horse Program activities:
 1. Program sponsored clinic or workshop
 2. Officer's training
 3. Serve on a committee
 4. Enter a poster contest
 5. Participate in general 4-H event not related to the Horse Program
- New this year: must give 3 – 5 minute demonstration on a Horse-related topic to Horse Program members during the monthly meetings.

**** 4-Her's 5th – 12th grade in the county schools should be attending 4-H meetings once a month during 1st exploratory period with Mrs. Cindy and Mrs. Robin**

LEVEL II AWARDS

- Must attend at least 4 regular monthly Horse Program meetings
- Must pay annual dues and turn in all fundraiser money
- Must participate in fall and spring fundraisers, selling at least minimum pre-determined amount
- Must participate in one community service project
- Must participate in at least 1 of the following 4-H activities:
 1. Project Achievement
 2. Mini Booth
 3. Quiz Bowl
 4. Horse Judging
 5. Hippology
 6. Participate in fall Fun Frolic, or Annual Spring Horse Show
 7. Compete in GA State 4-H Horse Show in June (with horse or special events)
- Must participate in at least 1 of the following Horse Program activities:
 1. Attend program sponsored clinic or workshop
 2. Officer 's training
 3. Serve on a committee
 4. Enter a poster contest

LEVEL III AWARDS

- Must attend at least 3 regular program meetings
- Must pay annual dues and have turned in all fundraiser monies
- Must participate in at least one fundraiser selling pre-determined minimum amount
- Must participate in at least 1 of the following activities:
 1. Project Achievement
 2. Quiz Bowl
 3. Horse Judging
 4. Hippology
 5. Mini Booth
 6. Participate in Fall Fun Frolic or Annual Spring Horse Show
 7. Compete in Georgia State 4-H Horse Show in June (with horse or special events)
 8. Participate in community service project
 9. Attend horse record book workshop
 10. Attend program sponsored clinic
 11. Enter poster contest



Georgia 4-H Horse Show

4-H'ers have the opportunity to care/raise a horse for a show season and compete at the Georgia 4-H State Horse Show. Classes are offered in five divisions, Stock Seat (Western), Ranch Horse (Western), Hunt Seat (English), Saddleseat (English), and Contest Events (Running). A champion and reserve champion are named in each division and age category. All exhibitors must be enrolled in and carrying out a 4-H Horse project and must be the person primarily responsible for the care of the horse, which teaches responsibility and self-motivation. The State 4-H Horse Show provides an opportunity for members to exhibit their project and receive input on their accomplishments. In order to compete, 4-H'ers are required to complete numerous entry requirements which include the Novice Horseman 4-H Horse Project manual, the first in a series of three manuals offered to document Horsemanship skills gained through the Georgia 4-H Horse Program.

State 4-H Horse Show is typically held in June.

For more information, [click here](#).

Georgia 4-H Horse Show Educational Contest

Cloverleaf, Junior, and Senior 4-H'ers can participate at the Georgia 4-H Horse Show in competitions that do not require a horse. The following are competitions that are available: Individual Demonstration Contest, Team Demonstration Contest, Public Speaking Contest, Drawing Contest, Painting Contest, Essay Contest, and Photography Contest. The topics of all contest should be based around the horse industry.

Demonstrations contest can be either demonstrations or an illustrated talk by either one individual or a team of two. In the public speaking contest, participants give a speech on the horse industry. The demonstration and public speaking contests are facilitated at the State Horse Show in Perry, GA.

The art contest are horse based art displays. The art can be sent to the state 4-H office early or can be delivered at the State Horse Show. The art is displayed and judged in Perry.

For more information, [click here](#).

Georgia 4-H Horse Judging

Junior and Senior 4-H members are eligible to compete in Horse Judging.

The main components of the contest are placing a class of horses (either in-hand, conformation, or performance classes) and then justifying their placing decision through a set of oral reasons.

Participants compare their opinion of an animal against the ideal as specified by industry experts, and learn organizational skills as they compose their thoughts into a cohesive set of reasons justifying their decision.

The State Horse Judging Competition may be comprised of 6 to 8 classes with 2 to 3 halter and 4 to 5 performance classes. These classes can be conformation or performance classes. 4-H'ers will also present oral reasons to a panel of judges to defend their placings. Junior contestants may give 2

sets of oral reasons and Seniors may give 3 sets of oral reasons. 1 non-reasons class will be designated as a class for questions for both Juniors and Seniors.

Horse Judging is typically in April or May.

For more information, [click here](#).

Georgia 4-H Horse Quiz Bowl

Junior and Senior 4-H members are eligible to compete in Horse Quiz Bowl.

Through a double elimination tournament style match, Horse Quiz Bowl contest is to provide an opportunity for youth enrolled in 4-H to demonstrate their knowledge of equine-related subject matter in a competitive setting where attitudes of friendliness and fairness prevail. Horse Quiz Bowl topics include equine anatomy, conformation, feed and nutrition, evolution, breed characteristics, reproduction, horse management, way-of-going, tack and equipment, styles of riding and the exhibition of horses. Competing as a team of 4 or 5, assists youth with the development of social skills, cooperation and managing feelings, as they become comfortable with working alongside others toward a common goal; integrity and sportsmanship are also developed through the Horse Quiz Bowl experience. This project is conducive to both traditional rural 4-H members with equine experience and urban youth who do not have the opportunity to raise animals.

Horse Quiz Bowl is typically held in January.

For more information, [click here](#).

Georgia 4-H Hippology

Junior and Senior 4-H members are eligible to compete in Hippology.

Participants in his contest work in teams of 4. Competing as team members assists youth with the development of social skills, cooperation and managing feelings, as they become comfortable with working alongside others toward a common goal. Hippology also strengthens integrity, sportsmanship, decision-making abilities and public speaking skills.

Hippology is broken into four components; written test, a skill station, a judging competition and a team problem (in which team members' work together to solve a specific issue as it relates to equine management). Through these components of the contest, 4-H'ers develop a knowledge and respect for the equine industry, the issues specific to that industry, and its importance to the community, the state, and to the international economy.

Hippology is traditionally held in April or May.

For more information, [click here](#).



Resources

Georgia 4-H Website Resources: <http://georgia4h.org/>

Georgia 4-H Livestock Site: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/>

Horse Show: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/additional-opportunities-by-species/>

Horse Judging: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/judging-teams/horse/>

Hippology: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/judging-teams/hippology/>

Horse Quiz Bowl: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/quiz-bowl/>

Horseman Project Manual:

Novice: <http://georgia4h.org/programs/focus-areas/agriculture-stem/agriculture/livestock-and-animal-projects/additional-opportunities-by-species/>

Intermediate: <http://georgia4h.org/wp-content/uploads/2018/06/Level-2-Intermediate-Horseman-Project-Manual.pdf>

Master: <https://secure.georgia4h.org/horseshow/Documents/Level%203%20Master%20Horseman%20Project%20Manual.pdf>

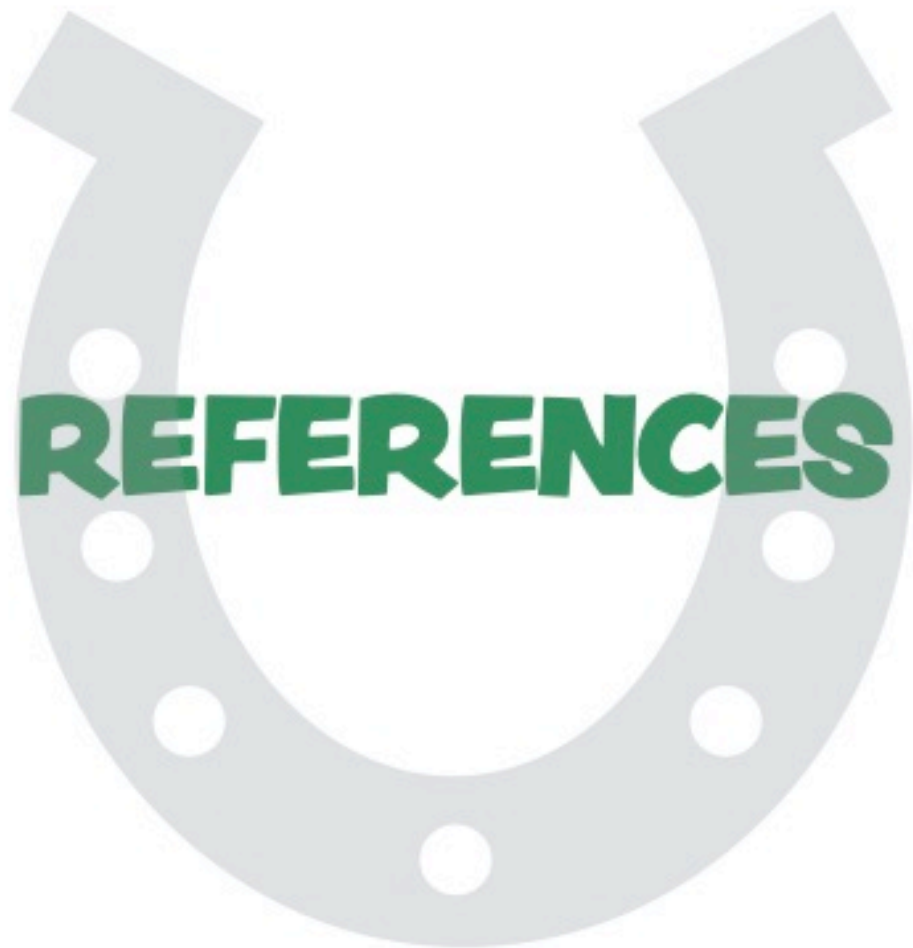
4-H Forms and Documents: <http://georgia4h.org/about-us/resources/documents/>

Content Knowledge Resources

- Equine Science, Jean T. Griffiths
- Horse Smarts published by the American Youth Horse Council
- The Horse Industry Handbook published by The American Youth Horse Council
- The Horse Nutrition Handbook by Dr. Melyni Worth
- The Coloring Atlas of Horse Anatomy, Robert A. Kainer and Thomas O. McCracken
- Illustrated Dictionary of Equine Terms, New Horizons Education Center
- Dover Saddlery (www.DoverSaddlery.com)
- Schneider's Saddlery (www.sstack.com)
- Extension Horses (<https://www.extensionhorses.org>)
- Evaluating Horse Confirmation
(<http://extension.uga.edu/publications/detail.html?number=B1400&title=Evaluating%20Horse%20Conformation>)

Online Games

- Habitat for Horses: <http://www.habitatforhorses.org/kidscorral/>
- Parts of the horse trivia: <http://www.absurdtrivia.com/quiz/009412/parts-of-the-horse-and-breeds/>
- Horse parts matching:
<http://www.edugamer.org/app/playGame.aspx?userGameId=4592>
- Anatomy naming game: <http://www.purposegames.com/game/53a55943>
- Horse breeds, parts, conformation, nutrition:
http://www.ohio4h.org/sites/ohio4h/files/d6/files/publications/documents/4H_959_Chapter_6.pdf
- Horse colors: <http://www.funtrivia.com/playquiz/quiz15705811fc9f8.html>
- Cowboy way colors: <http://www.cowboyway.com/HowTo/HorseColors01.htm>
- Markings: <https://www.purposegames.com/game/934184d4>
- Kahoot! Games: <https://getkahoot.com/>



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4-H and Youth

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