Rock Eagle Field Study Agenda for Parent Meeting

Call this meeting at least one month (preferably two) before the trip. At this time the following things are covered. This is a suggested list. Add or delete to fit your school’s needs.

**Introduction**

Date Transportation Purpose

Costs Instruction Supervision

 Chaperone Needs

**Program Video**

Georgia 4-H Environmental Education Program video can be found on the web: <https://www.youtube.com/watch?v=j76I-HA9HiA>

**Rock Eagle Facility**

Location Cabin Layout History

Dining Hall Map Resources available

**Schedule and Instructors**

- Give out sample schedule for parents to preview. You may not know your exact class schedule at this time. Let parents know about possible classes you will be taking.

- Hand out list of chaperone responsibilities and get names of volunteers.

- Emphasize ratio of instructors to students.

- Letter to parents/permission slips.

**Safety Precautions and Discipline**

- Explain rain expectations – students and adults should expect to be outside in all conditions. For lightning, we will transition indoors.

- Explain student behavior expectations and consequences of discipline problems (including pick-up procedures).

**“What to Bring” Handout**

- Cover provided list and suggested items.

- Explain what electronics protocol (ex: not allowed; allowed on bus, but collected upon arrival, etc.)

**Price of Trip**

- Don’t forget to figure in the cost of teachers, chaperones, transportation, and any other expenses incurred.

**Questions and Answers**

The trip planner also includes Frequently Asked Questions.