

Burton 4-H Center Reservation Planning

All correspondence and questions should be directed to:

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The reservation calendar fills quickly, please contact our office for available dates. We will hold tentative reservations for you, and email you a contract. To confirm your reservation on the Burton 4-H Center calendar, return your signed contract along with the **non-refundable** deposit of \$300.

Incurred Costs

An estimated attendance is required when booking. Please notify us of any changes to this estimate. A guaranteed count is required 7 days prior to your trip. There will be a \$10 per person charge for space reserved but not showing.

Transportation

You provide transportation between Burton 4-H Center and your school. We will provide transportation for classes occurring during the field study. **Our vehicles are not wheelchair accessible.** With a strong adult to assist, wheelchair-bound students can fully participate in all programs. **Each school must bring an extra vehicle to provide transportation in case a camper needs to go to the hospital during your stay.**

Instructors

The Burton 4-H Center provides a full-time teaching staff during designated day and evening classes. Each visiting group will be in charge of school led activities on one evening of your visit, as well as a field trip off-site on the last day of your visit.

Chaperones

Chaperones assist with class activities and child supervision throughout the field study. All adults accompanying a group are considered chaperones. Please relay expectations to all attending adults **prior** to their commitment to the field study. We require at least one chaperone per 15 students. However, most schools bring many more than this. All adults pay the same field study fee as the children. If you have any questions, please contact us.