



Call For Presentations
2007 NAE4-HA National Conference
October 21 – 25, 2007
Atlanta, Georgia
www.georgia4h.org/nae4ha2007



The Georgia Association of Extension 4-H Youth Development Professionals invites you to submit a proposal to present at the 2007 National Association of Extension 4-H Agents (NAE4-HA) Annual Conference, held in Atlanta, Georgia. Participants will build a "Peach of a Profession" as they learn the best practices of positive youth development and renew their personal and professional spirit. Join us by submitting a proposal for one of the four types of presentations as well as sharing your knowledge and experience with us.

4-H Professional Research, Knowledge and Competencies

As a framework for fundamental information used by youth development professionals, the National 4-H Trust officially adopted the *4-H Professional Research, Knowledge and Competencies 2004 (PRKC 2004)* for use by the 4-H system. The PRKC 2004 identifies six domains of research, knowledge and competencies used by 4-H youth development professionals in their day-to-day work. These domains include:

- Youth Development
- Youth Program Development
- Volunteerism
- Equity, Access and Opportunity
- Partnerships
- Organizational Systems

Each presentation should be based on the knowledge, research or competency of at least one of these domains. For more information on the PRKC 2004 go to: http://www.national4-hheadquarters.gov/library/4-Hprkc_study_010605.pdf.

Depth of Knowledge

Clover icons will be used to indicate the depth of knowledge shared in a session. Please indicate on the cover sheet which knowledge level describes your session.

- ☘ The single clover designates an *introductory* knowledge level seminar/workshop
- ☘☘ Two clovers designate an *intermediate* level seminar/workshop;
- ☘☘☘ Three clovers designate an *in-depth/advanced* level seminar/workshop.

Presenter Expenses

All presenters will be responsible for their own expenses, including conference registration, travel, lodging, meals, equipment rental, and handouts. All presenters chosen must be available to present during all seminar times. Special requests can be made, but will not be guaranteed. NOTE: There will not be a computer lab for presentations.

Limitation of Presentations

Each presenter is limited to two program seminars/competency building workshops being accepted as lead presenter or co-presenter. There is not a limit for poster sessions. You are not limited to how many you can submit for review. The conference committee will make final decisions based on the professional development needs of the conference.

NAE4-HA PRESENTATION PROPOSAL GUIDELINES AND REVIEW CRITERIA (revised 08/06)

Developed by NAE4-HA Committees - Research & Evaluation, Professional Development, and Programs

PRESENTATION TYPES

NAE4-HA will accept presentation proposals under the following session categories:

- 1. Research and Evaluation Reports**
- 2. Program Seminars**
- 3. Competency Building Workshops**
- 4. Poster Sessions**

1. **Research and Evaluation Report - (30 minutes)**

Description: Research and evaluation reports summarize theoretical, systematic inquiries related to the advancement of youth development theory and practice. Research reports present the results of empirical investigations (quantitative or qualitative) of topics. Evaluation reports present the results of systematic measurement of youth development program outcomes or delivery processes. Selected presenters are expected to provide session participants with a completed paper on the research or evaluation project. Papers should be written following NAE4-HA Journal of Youth Development guidelines. It is expected that the paper will either (1) be in-press or (2) be submitted for consideration of publication soon after the conference in a professional journal.

Research and Evaluation Proposal Outline: (1,000 words maximum)

Proposals for research and evaluation reports follow a standard science research report outline. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal.

- Intro and brief review of literature
Include research questions or hypotheses and relevant current theoretical literature. Provide 2-4 references citations in the text used to inform project design.
- Methodology
Include subsections describing the subjects or participants, instruments or qualitative method used, and data collection and analysis procedures.
- Results
- Discussions, Implications and Conclusions

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used for publication of the presentation in the conference proceedings.

Research and Evaluation Review Criteria:

Research and evaluation reports will be selected based on the following criteria:

- Quality, appropriateness, and rigor of the study - 15 points
- Research base and/or literature review appropriate - 15 points
- Methodology clear and complete - 20 points
- Results clear and complete - 15 points
- Implications and/or conclusions are appropriate and/or validated by reported results - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

2. **Program Seminars (90 minutes)**

Description: Program Seminars are high quality experiential education programs that utilize research findings or “best practice” in their program design. Programs can target audiences such as: youth, adults, volunteer leaders, etc. They have clearly defined outcomes and evaluation data that shows the program achieves its targeted outcomes. Program Seminars should advance the field of youth development by introducing new, or *newly interpreted*, curriculum, delivery models, management methods, technology, etc. Presenters should utilize hands-on activities to help session participants experience the program.

Program Proposal Outline (1,000 word maximum)

Proposals for program seminars should include the following information. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the seminar proposal to session participants (1,000 words maximum).

- Program Description
Include a brief description of program content, delivery methods, targeted participants and program outcomes.
- Research Base
Provide a brief summary of research (1-3 reference citations in the text) or “best practice” that was utilized to inform program design, content or delivery modes.
- Program Evaluation
Brief description of procedures and findings providing evidence that program achieved targeted outcomes.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the conference presentation, and any requirements for program replication (such as purchase of curriculum, further training, materials, or funding.)

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used for publication of the presentation in the conference proceedings.

Program Seminar Review Criteria:

- Description of experiential program to be presented (new, or *newly interpreted*, curriculum, delivery models, management methods, technology, etc.) clear and complete - 20 points
- Targeted outcomes and participants of experiential program clearly defined - 10 points
- Research base or “best practice” appropriate - 10 points
- Evaluation data shows program achieved targeted outcomes - 15 points
- Instructional techniques planned for conference appropriate, and program replication requirements included - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

3. Competency Building Workshop (90 minutes)

Description: A competency building workshop teaches a specific skill set needed by youth development professionals. The workshops should relate to one, or more, of the core competencies for youth development professionals: 1) youth and adult development 2) organizational systems 3) learning strategies 4) volunteering 5) partnerships and 6) personal development. The proposal should include a detailed justification of why this competency is important, how the presenter will teach the competency within a short time frame, what is required to replicate the program, and how the presenter will enable attendees to learn more after the session. The workshop should be hands-on and include exercises which allow participants to practice using the skill set. Workshops should include take-home materials for use and reference post-conference.

Competency Building Workshop Proposal Outline: (1,000 word maximum)

Proposals for competency building should include the information following. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the competency building proposal to session participants (1,000 words maximum).

- Skill set description
Include justification of why this skill set is important and which core competency categories the skill falls under.
- Targeted outcome
Describe targeted outcomes for the participants who will be attending the session.
- Targeted audience
Describe level of knowledge for targeted participants (introductory, intermediate or advanced).
- Instructor's Qualifications
Provide evidence that instructor has previously successfully taught the competency and/or used the skill set.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the conference presentation to teach the skill (achieve the targeted outcome) within a short frame, and any requirements for program replication (such as purchase of curriculum, further training, materials, or funding.)
- Handouts, materials, etc.
Describe what take-home materials session participants will receive.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used for publication of the presentation in the conference proceedings.

Competency Building Criteria:

- Description of competency building skill set is clear and complete - 20 points
- Description of workshop's applicability within one, or more, core competencies clear and appropriate - 10 points
- Targeted outcomes and target conference audience clearly defined - 10 points
- Evidence provided that presenter has previously successfully taught this competency and/or used this skill set - 10 points
- Instructional techniques planned for conference presentation appropriate and program replication requirements included - 10 points
- Take-home materials planned for conference presentation appropriate - 10 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

4. **Poster Session**

Description: Poster Sessions are graphic displays which encourage informal discussions on topics similar to those appropriate for program seminars. Posters should NOT be used to advertise a product or service. A table and wall panel will be provided for each display. Each presenter will be responsible for setting up the display, staffing it for 1 hour, and removing the display at the scheduled time. Posters should at least have the following labels in the display: Program description, targeted participants, program outcomes, research base, program replication requirements, program evaluations and findings.

Poster Session Proposal Outline: (1,000 word maximum)

Proposals for programs should include the following information. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the proposal outline to session participants (1,000 words maximum).

- Program Description
Include a brief description of program content, delivery methods, targeted participants and program outcomes.
- Research Base
Provide a brief summary of research (1 - 3 reference citations in the text) or "best practice" that was utilized to design program content or delivery modes.
- Program Evaluation
Brief description of procedures and findings providing evidence that program achieved targeted outcomes.
- Program Replication Requirements
List any requirements for program replication if any (such as purchase of curriculum, further training, materials, or funding.)
- Recognition Highlights
Professional related program awards and citations to include title of award/citation, type of award (certificate, monetary, etc.) and sponsor.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used for publication of the presentation in the conference proceedings.

Poster Review Criteria:

- Description of program/project to be presented (new, or *newly interpreted*, curriculum, delivery models, management methods, technology, research, evaluation etc.) clear and complete - 20 points
- Targeted outcomes and participants of experiential program clearly defined - 10 points
- Research base or "best practice" appropriate - 10 points
- Evaluation data shows program achieved targeted outcomes - 15 points
- Poster format appropriate to present content as described and program replication requirements included - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience and recognition - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

Submitting a Proposal

Proposals for presentations at the 2007 NAE4-HA Annual Conference will be submitted via the 2007 Conference website. Proposals must be submitted by 12:00 midnight (EST) Eastern Standard Time, Monday, January 15, 2007. Go to the site listed below and type in the information requested on the form, click the "Submit" button and your abstract will be submitted. You will receive an e-mail confirmation of your submission. The URL for proposal submissions is:

<http://www.georgia4h.org/nae4ha2007>

For Questions Contact:

Lori Purcell at lpurcell@uga.edu about Research and Evaluation Reports, Program Seminars and Competency Building Workshops or

Kathy Baldwin at kathyb@uga.edu about Poster Sessions and

Steve Walker at steve@uga.edu for Computer Support.