

Call for Presentations



2010 NAE4-HA National Conference
October 24 – 28, 2010
Phoenix, Arizona
<http://www.2010nae4ha.org>

Deadline: Midnight Eastern Time, February 19, 2010

The youth development professionals of Arizona and the Western Region of the National Association of Extension 4-H Agents invite you to submit a proposal to present at the 2010 National Association of Extension 4-H Agents (NAE4-HA) Annual Conference, held in Phoenix, Arizona. Participants will discover "4-H - Your Passport to Success" as they learn the best practices of positive youth development and renew their personal and professional spirit. Join us by submitting a proposal for one of the six types of presentations as well as sharing your knowledge and experience with your colleagues.

4-H Professional Research, Knowledge and Competencies

As a framework for fundamental information used by youth development professionals, the National 4-H Trust officially adopted the *4-H Professional Research, Knowledge and Competencies 2004 (PRKC 2004)* for use by the 4-H system. The PRKC 2004 identifies six domains of research, knowledge and competencies used by 4-H youth development professionals in their day-to-day work. These domains include:

- Youth Development
- Youth Program Development
- Volunteerism
- Equity, Access and Opportunity
- Partnerships
- Organizational Systems

Each presentation should be based on the knowledge, research or competency of at least one of these domains. For more information on the PRKC 2004 go to: http://www.national4-hheadquarters.gov/library/4-Hprkc_study_010605.pdf.

Depth of Knowledge

Clover icons will be used to indicate the depth of knowledge shared in a session. Please indicate on the cover sheet which knowledge level describes your session.

- ☘ The single clover designates an **introductory** knowledge level seminar/workshop
- ☘☘ Two clovers designate an **intermediate** level seminar/workshop;
- ☘☘☘ Three clovers designate an **in-depth/advanced** level seminar/workshop.

Presenter Expenses

All presenters will be responsible for their own expenses, including conference registration, travel, lodging, meals, equipment rental, and handouts. All presenters chosen must be available to present during all seminar times. Special requests can be made, but will not be guaranteed. NOTE: There will not be a computer lab for presentations.

Limitation of Presentations

Each presenter is limited to two oral presentations being accepted as lead presenter or co-presenter. There is not a limit for poster sessions. You are not limited to how many proposals you can submit for review. The conference committee will base final selections on the professional development needs of the conference.

NAE4-HA PRESENTATION PROPOSAL GUIDELINES AND REVIEW CRITERIA (revised 08/06)

Developed by NAE4-HA Committees - Research & Evaluation, Professional Development, and Programs
& NAE4HA National Conference Committee (0709)*

PRESENTATION TYPES

NAE4-HA will accept presentation proposals under the following session categories:

1. **Research and Evaluation Reports**
2. **Program Seminars**
3. **Competency Building Workshops**
4. **Poster Sessions**
5. **Program Showcases***
6. **Healthy Lifestyles Seminars***

1. **Research and Evaluation Report - (30 minutes)**

Description: Research and evaluation reports summarize theoretical, systematic inquiries related to the advancement of youth development theory and practice. Research reports present the results of empirical investigations (quantitative or qualitative) of topics. Evaluation reports present the results of systematic measurement of youth development program outcomes or delivery processes. Selected presenters are expected to provide session participants with a completed paper on the research or evaluation project. Papers should be written following NAE4-HA Journal of Youth Development guidelines. It is expected that the paper will either (1) be in-press or (2) be submitted for consideration of publication soon after the conference in a professional journal.

Research and Evaluation Proposal Outline: (1,000 words maximum)

Proposals for research and evaluation reports follow a standard science research report outline. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal.

- Intro and brief review of literature
Include research questions or hypotheses and relevant current theoretical literature. Provide 2-4 references citations in the text used to inform project design.
- Methodology
Include subsections describing the subjects or participants, instruments or qualitative method used, and data collection and analysis procedures.
- Results
- Discussions, Implications and Conclusions

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used in the conference proceedings.

Research and Evaluation Review Criteria:

Research and evaluation reports will be selected based on the following criteria:

- Quality, appropriateness, and rigor of the study - 15 points
- The research base and/or literature review is/are appropriate - 15 points
- Methodology clear and complete - 20 points
- Results clear and complete - 15 points
- Implications and/or conclusions are appropriate and/or validated by reported results - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

2. **Program Seminars (60 or 90 minutes)**

Description: Program Seminars are high quality experiential education programs that utilize research findings or “best practice” in their program design. Programs can target audiences such as: youth, adults, volunteer leaders, etc. They have clearly defined outcomes and evaluation data that shows the program achieves its targeted outcomes. Program Seminars should advance the field of youth development by introducing new, or *newly interpreted*, curriculum, delivery models, management methods, technology, etc. Presenters should utilize hands-on activities to help session participants experience the program.

Program Proposal Outline (1,000 word maximum)

Proposals for program seminars should include the information following. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the seminar proposal to session participants (1,000 words maximum).

- Program Description
Include a brief description of program content, delivery methods, targeted participants and program outcomes.
- Research Base
Provide a brief summary of research (1-3 reference citations in the text) or "best practice" that was utilized to inform program design, content or delivery modes.
- Program Evaluation
Brief description of procedures and findings providing evidence that program achieved targeted outcomes.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the conference presentation, and any requirements for program replication (such as purchase of curriculum, further training, materials, or funding.)

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used for publication of the presentation in the conference proceedings.

Program Seminar Review Criteria:

- Description of experiential program to be presented (new, or *newly interpreted*, curriculum, delivery models, management methods, technology, etc.) clear and complete - 20 points
- Targeted outcomes and targeted participants of experiential program clearly defined - 10 points
- Research base or "best practice" appropriate - 10 points
- Evaluation data shows program achieved targeted outcomes - 15 points
- Instructional techniques planned for conference appropriate, and program replication requirements included - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

3. Competency Building Workshop (60 or 90 minutes)

Description: A competency building workshop teaches a specific skill set needed by youth development professionals. The workshops should relate to one, or more, of the core competencies for youth development professionals: 1) youth and adult development 2) organizational systems 3) learning strategies 4) volunteering 5) partnerships and 6) personal development. The proposal should include a detailed justification of why this competency is important, how the presenter will teach the competency within a short time frame, what is required to replicate the program, and how the presenter will enable attendees to learn more after the session. The workshop should be hands-on and include exercises which allow participants to practice using the skill set. Workshops should include take-home materials for use and reference post-conference.

Competency Building Workshop Proposal Outline: (1,000 word maximum)

Proposals for competency building should include the information following. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the competency building proposal to session participants (1,000 words maximum).

- Skill Set Description
Include justification of why this skill set is important and which core competency categories the skill falls under.
- Targeted Outcome
Describe targeted outcomes for the participants who will be attending the session.
- Targeted Audience
Describe level of knowledge for targeted conference participants (introductory, intermediate or advanced).
- Instructor's Qualifications
Provide evidence that instructor has previously successfully taught the competency and/or used the skill set.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the conference presentation to teach the skill (achieve the targeted outcome) within a short frame, and any requirements for program replication (such as purchase of curriculum, further training, materials, or funding.)
- Handouts, materials, etc.

Describe what take-home materials session participants will receive.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used in the conference proceedings.

Competency Building Criteria:

- Description of competency building skill set is clear and complete - 20 points
- Description of workshop's applicability within one, or more, core competencies clear and appropriate - 10 points
- Targeted outcomes and target conference audience clearly defined - 10 points
- Evidence provided that presenter has previously successfully taught this competency and/or used this skill set - 10 points
- Instructional techniques planned for conference presentation appropriate and program replication requirements included - 10 points
- Take-home materials planned for conference presentation appropriate - 10 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

4. Poster Session (60 minutes staffed)

Description: Poster Sessions are graphic displays which encourage informal discussions on topics similar to those appropriate for program seminars. Posters should NOT be used to advertise a product or service. A table and wall panel will be provided for each display. Each presenter will be responsible for setting up the display, staffing it for 1 hour, and removing the display at the scheduled time. Posters should at least have the following title section labels in the display: Program description, targeted participants, program outcomes, research base, program replication requirements, program evaluations and findings.

Poster Session Proposal Outline: (1,000 word maximum)

Proposals for programs should include the following information. Proposals will be evaluated through a blind review process composed of 3 - 7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the proposal outline to session participants (1,000 words maximum).

- Program Description
Include a brief description of program content, delivery methods, targeted participants and program outcomes.
- Research Base
Provide a brief summary of research (1 - 3 reference citations in the text) or "best practice" that was utilized to design program content or delivery modes.
- Program Evaluation
Brief description of procedures and findings providing evidence that program achieved targeted outcomes.
- Program Replication Requirements
List any requirements for program replication if any (such as purchase of curriculum, further training, materials, or funding.)
- Recognition Highlights
Professional related program awards and citations to include title of award/citation, type of award (certificate, monetary, etc.) and sponsor.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used in the conference proceedings.

Poster Review Criteria:

- Description of program/project to be presented (new, or newly interpreted, curriculum, delivery models, management methods, technology, research, evaluation etc.) clear and complete - 20 points
- Targeted outcomes and targeted participants of experiential program clearly defined - 10 points
- Research base or "best practice" appropriate - 10 points
- Evaluation data shows program achieved targeted outcomes - 15 points
- Poster format appropriate to present content as described and program replication requirements included - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

5. Program Showcase (90 minutes)

Description: Program showcases are a new feature this year and are intended to provide presenters with the opportunity to actively engage participants in a poster session-type presentation for 90 minutes. Program Showcase exhibits tell their story through photographs, diagrams, program materials and conversations with participants. Exhibits should be visually attractive, engaging, and informational. Handouts, simple activities or demonstrations increase interaction and learning. Program Showcases will take place in same the open tent area as poster sessions, but will be provided with more room to interact with participants. Program Showcases allow presenters to inform and engage participants about a specific program which has been successful at achieving targeted outcomes. They have clearly defined outcomes and evaluation data that shows the program achieves its targeted outcomes. Program showcases are a demonstration of successful local, regional or state programs.

Program Showcase Proposal Outline: (1,000 words maximum)

Proposals for a Program Showcase should include the information, following. Proposals will be evaluated through a blind review process composed of 3-7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the Program Showcase proposal to session participants (1,000 words maximum).

- Program Description
Include a brief description of program content, delivery methods, targeted participants of the program and program outcomes.
- Program Evaluation
Brief description of procedures and findings providing evidence that program achieved targeted outcomes.
- Targeted Outcomes for Targeted Audience
Describe targeted outcomes for the participants who will be attending the session. Describe level of knowledge for targeted conference participants (introductory, intermediate or advanced).
- Instructor's Qualifications
Provide evidence that instructor has previously successfully taught the program.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the presentation to achieve the targeted outcome, any requirements for program replication (such as purchase of curriculum, further training, materials, or funding) and take home materials to be provided.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used in the conference proceedings.

Program Showcase Review Criteria

- Description of program/project to be presented (curriculum, delivery models, management methods, technology, research, evaluation etc.) clear and complete - 15 points
- Evaluation data shows program achieved targeted outcomes - 15 points
- Targeted outcomes and target conference audience clearly defined - 15 points
- Evidence provided that presenter has previously successfully taught this program- 10 points
- Interactive poster format appropriate to present content as described. Program replication requirements and take home materials to be provided included - 15 points
- Contribution to new knowledge or new interpretation - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

6. Healthy Lifestyles Seminars (90 minutes)

These seminars provide presenters the opportunity to get conference participants to "walk the talk" of a healthy lifestyle. During this 90 minute session, presenters can actively engage conference participants in healthy, physical activities and programs. These seminars can take place outside on the grounds of the Arizona Grand Resort and could take advantage of access to South Mountain Park. Your imagination is your limit. Use of technology such as GPS or pedometers to model practices to get youth and families actively engaged in healthy lifestyles is encouraged.

Healthy Lifestyles Seminars Outline (1,000 words maximum)

Proposals for a Healthy Lifestyles Seminars should include the information, following. Proposals will be evaluated through a blind review process composed of 3-7 reviewers. This proposal outline is the only basis for the reviewers to evaluate the proposal. Presenters are expected to provide a copy of the Healthy Lifestyles Seminars proposal to session participants (1,000 words maximum).

- Program Description
Include a brief description of program or activity content, delivery methods, targeted participants of the program and program outcomes.
- Targeted Outcomes for Targeted Audience
Describe targeted outcomes for the participants who will be attending the session. Describe level of knowledge (introductory, intermediate or advanced) and activity level (easy, moderate, strenuous) planned for targeted conference participants
- Instructor's Qualifications
Provide evidence that instructor has previously successfully taught the program or lead the activity.
- Instructional Techniques and Program Replication Requirements
Describe the instructional techniques that will be used in the presentation to achieve the targeted outcome, any requirements for program replication (such as purchase of curriculum, further training, materials, or funding) and take home materials to be provided.

Abstract Outline (200 words)

In addition to the proposal outline, a 200 word abstract that summarizes the content in the proposal outline must be submitted. This abstract will be used in the conference proceedings.

Healthy Lifestyles Seminar Review Criteria

- Description of program/activity to be presented (curriculum, delivery models, management methods, technology, research, evaluation etc.) clear and complete - 15 points
- Targeted outcomes and target conference audience clearly defined - 20 points
- Evidence provided that presenter has previously successfully taught this program- 20 points
- Format appropriate to present content as described. Program replication requirements and take home materials to be provided included - 15 points
- Potential to encourage participants to continue to engage in Healthy Lifestyles - 10 points
- Appeal to Youth Development audience - 10 points
- Abstract clearly communicates content and intent of proposal. - 10 points

Submitting a Proposal

Proposals for presentations at the 2010 NAE4-HA Annual Conference will be submitted via the 2010 Conference website – available after the 2009 conference. Proposals must be submitted by 12:00 midnight (EST) Eastern Standard Time, Friday, February 19, 2010. Go to the site listed below and fill in the information requested on the form, click the “Submit” button and your abstract will be submitted. You may find it helpful to cut and paste your information in to the electronic form from your word processor. You will receive an e-mail confirmation of your submission. The URL for proposal submissions is: <http://www.2010nae4ha.org/>

For Questions Contact:

Research and Evaluation Reports- Mary Arnold @ mary.arnold@oregonstate.edu and Elissa Wells @ Elissa.wells@oregonstate.edu

Program Seminars- Virginia Bourdeau @ virginia.bourdeau@oregonstate.edu

Competency Building Workshops- Robin Galloway @ robin.galloway@oregonstate.edu

Poster Sessions- Dave White @ david.white@oregonstate.edu

Program Showcases- Marilyn Lesmeister @ Marilyn.Lesmeister@oregonstate.edu

Healthy Lifestyles Seminars- Woody Davis @ woody.davis@oregonstate.edu